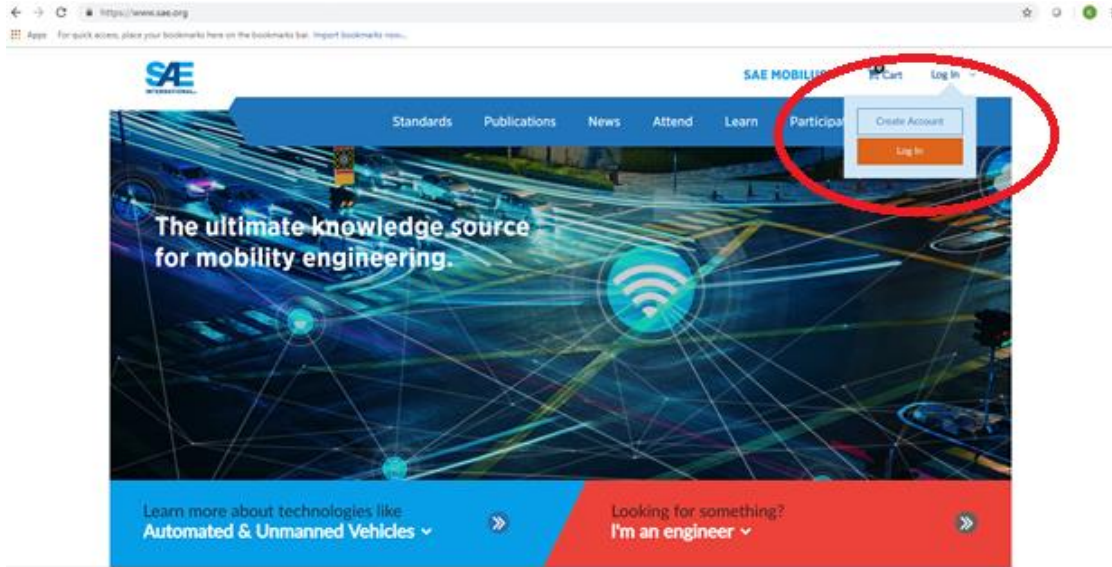
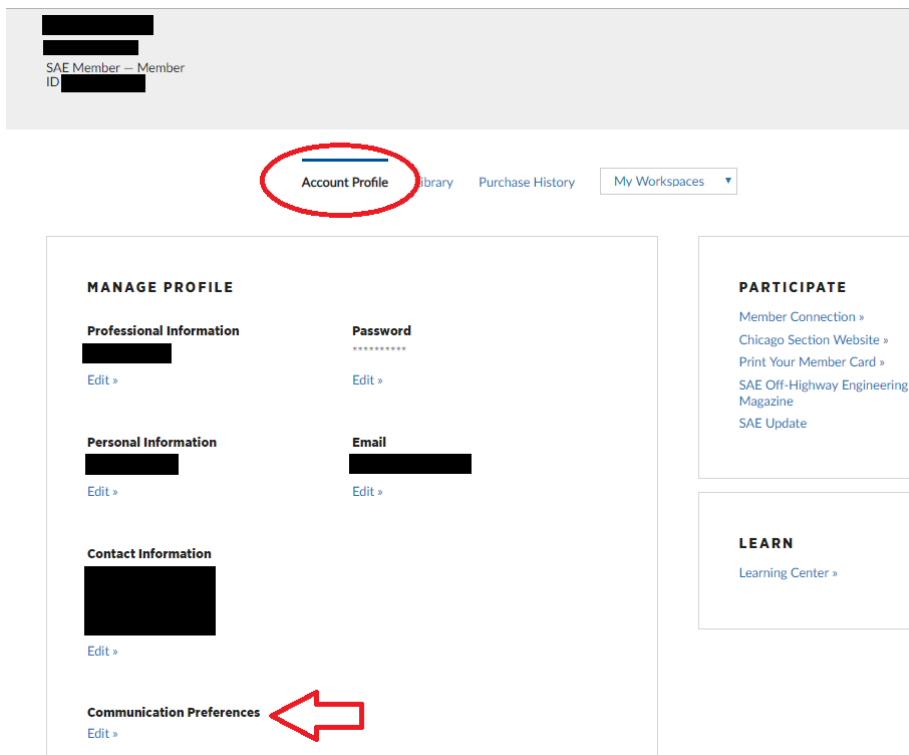


## Detailed Instructions to Set SAE Communication Preferences:

1. From main page of SAE.org, login at the Login Drop Down menu in upper right hand corner.



2. After logging in, Select Account Profile on the mySAE landing page. Then select Edit your Communication Preferences:



- When Editing the Communication Preferences, be certain the checkbox to receive All SAE Product Announcement Emails is enabled. This will ensure that your up to date email address will be included in the list of Chicago Section members who will be receiving our latest event flyer via MailChimp distribution.

**Communication Preferences**  
[Edit »](#)

### Communication Preferences

Mobile Number\*

+  - -

I would like to receive:

- All SAE Product Announcement Emails
- All SAE Telephone Communications
- All SAE SMS/Text Communications
- All Third Party Direct Mail Communications
- All SAE Product Announcement Direct Mail Communications
- All SAE Mobile Communications
- All Third Party Email Communications

- After selecting to receive All SAE Announcement Emails, click the SAVE button at the bottom of the page.



TIP: Many employer email systems have filter that block emails sent from services such as Constant Contact, and MailChimp, which SAE Chicago uses. To assure that our emails are not blocked, it is best to also set your address to a personal, and not an employer-provided, email address.

KMS  
SAE Chicago Section  
January 7, 2019